

CORVALLIS FOLKLORE SOCIETY
Minutes of Board Meeting May 11, 2019

MEETING CONVENED 1pm at Bill & Anne's house

PRESENT: Board members: Bill Pfender, Anne Smith, Dick Theis, Chere Pereira, Van Fister, Erik Knoder

ZOOMED IN: Jason Schindler

CFS members: Kurt Smith, Dave Rabinowitz

ANNUAL MEMBER MEETING:

Sat May 18 - UCC Fireplace Room: contracted for: 3:15 to 8:45

Volunteers needed:

Set up for music jam & annual meeting: Dave

Invite via Member Planet will be sent out by Van

Schedule: 3:15 to 5:15: Social time & Music jam

5:30-6:30: Potluck and member meeting:

Overview of CFS by Board President: Jason

Current financial report: Bill

Slate of board candidates: will be sent out by Anne before meeting

Note: Kurt Smith & Bill Hayden agreed to be on the board for next year

LOCAL FOLK REPORT

1st meeting on April 9th had 15 performers with 50 in audience;

Donations = \$40 - split 50/50 with Arts Center

General info: has contract with Art Center thru Oct.

Meet 2nd Tuesday of the month: 7:00 signups: session 7:30 to 9:30.

Next meeting will be Tues May 14th

The possibility of providing sound was discussed; may work to make it an option

Kurt asked about ASCAP fees; Bill explained about our ASCAP license

TREASURER REPORT summary

Current Fiscal Year to date (July 1, 2018 - May 11, 2019).

Total Income = \$55,312 Total Expense = \$46,544 Net Income = \$8,768 (7%= \$3,872)

Total Assets = \$67,272 Checking = \$70,204 Money Market Savings = \$2,000

All overhead costs = \$2,349 Admin total = \$1,144

Income/Expense by Group	Income	Expense	Net	Target 7%)
Concerts:	\$19,745	\$18,237	\$1,508	\$1,382
Regular Contra:	\$13,725	\$12,289	\$1,436	\$ 961
Contra Weekend:	\$18,994	\$13,513	\$5,430	\$1,326
Best Cellar	-	\$62	(\$62)	-
Folkdance:	\$ 1,062	\$1,000	\$ 62	\$ 74
Membership:	\$1,608	\$ 48	\$ 1,560	
Total	\$55,312	\$46,544	\$8,768	\$3,872

DIRECTORS AND OFFICERS INSURANCE:

Bill has applied for D&O Insurance from Hartford Financial at a cost of \$313/year

BEST CELLAR

Sound System: After meetings of the sound subcommittee, Mark Weiss sent out the following plan: Van Fister, Dave Rabinowitz, Dan Hitchcock and maybe James (Cassandra's husband) will take turns doing sound for Best Cellar using Erik's equipment. Erik stated he was ok with other people using his

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personal sound equipment- not overly concerned about liability/ having equipment covered by insurance.

Tentative dates for Best Cellar team to work out among themselves: 9/27, 10/25, 12/6/2019, 1/31, 2/28, 3/27, 4/24, 5/29/2020. On 6/5 or 6/12/2020 will be "Beatle Fest" featuring a variety of performers in the church sanctuary; different sound equipment may be needed. Van has agreed to do sound for the 6/21/2019 show, as Larry's last night is 5/24/2019.

Contra Dance sound: Michael Procter with Evan as back up

CONTRA DANCE

OSU Contra Dance: No admission charged - donations only. Most people paid the usual amount.

The band was paid; caller refused pay, except gas \$\$

Attendance: different from last year: fewer local, more out of town

Discussion of advertising: on campus posters, need more promotion.

OSU Student Contra Club: Jason

Elections meeting next Monday; need more members

Info meeting a few weeks ago attracted 2 people

Q: Faculty sponsor needed? Would be helpful

Jason requested reimbursement for OSU Contra Dance expenditures; Bill will follow through

COMMUNITY WALTZ

More waltzing in Corvallis: no action taken today. Add to next meeting's agenda (September 2019).

EVENT CANCELLATION POLICY

The draft policy created by Chere, Frank & Erik was approved with one adjustment: Service fees will be refunded along with ticket price (will be extra cost to CFS). Policy will be added to Policies&Procedures Manual.

CONCERT REPORTS:

Chere: recruited a new producer, Matt Philpot, for Tracy Grammer in October. She is supporting him in various concert tasks. Concert will be at the UU Fellowship.

DISCUSSION: Should CFS accept credit cards at the door?

Jason: Point of Service apps: Square, PayPal, Apple Pay, Venmo. Some have security issues

Service Fee for using would be made up by the "pay-at-the-door" surcharge

Hardware issues: whose phone /ISP would be used?

Dave: Consider buying a Trac Phone for CFS. ~\$30 for phone plus \$7/mo.

NO ACTION: Continue discussion.

CONCERT HANDBOOK:

Chere used her version of an expanded checklist to teach producer tasks to Matt Philpoth. "Still needs work but it's a start."

Upcoming concerts: See Web Calendar on Web site for complete list

Bill Staines - Oct 10, 2019

Tracy Grammer - Oct 6, 2019

Celtic Music Series at the Whiteside Theatre:

Fri April 5, 7 pm, Tannahill Weavers, Scottish: Did well

Fri May 10, Sophie & Fiachra Trio, Irish and Québécois: not well attended

Mon May 13, 7 pm Yair Dalal and Dror Sinai - Piece of Peace Concert

Produced by Amy Becker & Dave R. Need to check TT & Grass Roots

Mon June 17 Hanz Araki, Celtic flute

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BEST CELLAR:

CFS Benefit, scheduled for June 21, 2019 at FUMC, will feature music & songs of female artists.

NEWSLETTER:

All complimentary Newsletters put out at Corvallis Library are being picked up..

MEMBER PLANET:

172 paid members; 28 Lapsed

Van requested permission to purge Member Planet of accounts that appear to be inactive. These are names of people who were "invited" in the batch upload when we started member planet in 2016, but have never "joined" (followed through with the on-line membership setup). Members who are "lapsed" ("joined", but missed their renewal) would not be purged at this time.

NEW ACTIVITY GROUP DISCUSSION:

Erik brought up the idea of CFS underwriting workshops to be taught by visiting folk artists. Local music teachers (such as fiddler Sari Ame) would organize workshops featuring visiting musicians who would share their skills with students and other community members.

Discussion: The idea aligns with CFS's mission of promoting teaching, learning and performance of folk music in our community. The Board encouraged anyone interested in this idea to bring specific proposals to the board for consideration.

BOARD OFFICER SUCCESSION:

Discussion: board and officer succession policy needed

Bill working on treasurer job description

NEXT BOARD MEETING: items carried forward

MEMBER RECRUITMENT & PROMOTION

Jason or Van: talk with Grass Roots re handling CFS membership application

TREASURER: Report on other investment instruments at banks

CONTRA DANCE: Erik - Child Policy for dance

NEXT BOARD MEETING: September 28, 2019 at 1pm. Location: Anne & Bill's house.

Respectfully submitted:

Anne J Smith
CFS Secretary