

Corvallis Folklore Society  
Minutes of Board Meeting on June 3, 2023

BOARD CONVENED at 3pm, with Jason facilitating

Options for joining the meeting: Do NOT use both

Jitsi: <https://meet.jit.si/CorvallisFolkloreBoard>. Dial-in: +1.512.647.1431 PIN: 766 104 888#

Zoom: <https://oregonstate.zoom.us/j/4267505420?pwd=cHBQVFZ4NEM5dldDdy9wUDAYL3Fydz09>.  
Password: 42

ATTENDING: Jason Schindler, Van Fister, Anne Smith, Dick Thies, Linda Herlihy, Bill Hayden, Bill Pfender, Shell Stowell, Chere Pereira.

Community Members: Dave Rabinowitz, Dianne Roth, Deb Coddington

MINUTES: Board approved previous meeting minutes for Mar 4, Apr 22 & May 6, 2023.

Finalized minutes will be posted on CFS web site: [corvallisfolklore.org](http://corvallisfolklore.org).

Preliminary minutes & Jason's on-line notes appear on Google doc agenda for 6/3/23.

AGENDA: shared on Google Docs. Make own copy to take notes.

BOARD ISSUES:

Regular Board Meeting Schedule:

Bill H. proposed CFS adopt a formally recognized day, date & time for regular board mtngs.

Discussion: precedent & history (5 mtgs/year)

- balance consistent regularity with necessary flexibility
- set general monthly schedule, with flexibility over summer months
- following contra dance schedule (1st or 3rd Sat) - contra folks likely to be in town potential for coordinating potlucks before dances;
- Start time must allow flexibility for individual commitments;

Note: Board does have options for conducting business efficiently via special meetings and by email between reg meetings

Voting & polling:

CFS board needs asynchronous means of responding to polls & holding votes.

Jason can provide options-has created a form for board to try out

Some board members need explicit training

REPORTS

TREASURER: See Annual Meeting minutes

MEMBERSHIP: Report as of 5/31/2023 Linda

- CFS membership in Memberplanet = 130 paid-up members (One year ago = 134)
- Annual meeting announcement emails: only 177 out of 320 were opened.
- Linda & Van are monitoring Member Planet performance, esp. re: transferring funds into CFS account on a monthly basis.
- Lapsed members: Linda proposes to email, request renewal (within X weeks?), give notice of being dropped from the data base if not heard from
- Linda & Bill H are interested in working on developing/managing a CFS volunteer database.

NEWSLETTER:

Continue soliciting for board jobs: President in training; Secretary in training; Web master.

CONCERTS:

- Celtic duo Dick Henshold & Patsy O' Brien want to come April, 2024
- Chere & Jen Waters from Whiteside are collaborating on John Gorka concert.
- Tony MacManus concert & workshop (at Dizzy Hen) went well; good organizing by Gabe Ledger

BEST CELLAR:

- Newest Covid policy: Secretary has copy of May 8th update

CONTRA DANCE:

Covid Policy: Considering what the community wants

- Survey ideas? Public health vs. personal decisions
- How to gather relevant data?
- Consider other dance communities' policies

HOOLYEH: Denis

Regular folk dancing resumed on May 11th, 2023. Reg dances 2nd & 4th Thursdays, 7-9pm

NEW BUSINESS: New activity group proposal: Corvallis Community Choir

Dianne Roth & Deb Coddington, presented a formal request to join CFS as a recognized activity group under the CFS umbrella:

- CCC is well organized as an established 501(c) 3 non-profit,
- Successful track record of financial responsibility and successful concerts
- Goals fit with CFS mission to promote, teach and preserve community folk activities
- Inclusive mission - provide group singing opportunities to all comers
- Participant fees all go to cover costs for music & accompanists
- CCC donates year-end proceeds to local charity; can cover CFS overhead fee of 7%

ACTION: Board supported looking into what might be needed to include CCC as CFS activity

Some issues to be addressed:

- How might CCC's 501(c)3 non-profit status interact with that of CFS? Legal & practical implications: year end reports, etc.
- Clarify CCC liaison/representation on the CFS board
- Consider alternative options for CCC to obtain insurance.

ACTION: Anne & Bill will continue conversation with Dianne over summer.

NEXT MEETING: Saturday, Aug 26th, 2023, (time TBD) via Zoom with in-person option.

Purpose: gear up for fall. Tentative Agenda items:

- contra revisions report (Shell);
- review/amend Covid policy;
- make determination re: community choir;
- set regular board meeting schedule;
- review written job descriptions (Anne);
- set new communication protocols (Jason);
- review alternative data base/email management (tech team)

Anne noted need to update board meeting information as it appears

- on corvallisfolklore.org web site,
- in the recurring Newsletter blurb, and
- on Dave's Community Calendar.

Secretary will work with Dick & Dave to update.

ADJOURNED: ~ 4 pm

Notes taken by Jason, Anne.  
Summarized & submitted by

Anne J Smith,  
CFS Secretary

Text sent to Dianne for approval

NEW BUSINESS: New activity group proposal: Corvallis Community Choir

Dianne Roth & Deb Coddington presented a formal request to join CFS as a recognized activity group under the CFS umbrella:

- CCC is well organized and is an established 501(c)(3) non-profit
- It has a successful track record of financial responsibility & successful concerts
- Its goals fit with CFS mission to promote, teach and preserve community folk activities
- Mission is inclusive - to provide group singing opportunities to all comers
- Participant fees are designed to cover costs for music & accompanists (no profit)
- CCC donates year-end proceeds to local charity; it could cover CFS overhead fee of 7%

ACTION: Board supported looking into what would be needed to include CCC as CFS activity

Some issues to be addressed:

- How would CCC's 501(c)(3) non-profit status interact with that of CFS?  
Legal & practical implications: year end reports, etc.
- Clarify CCC liaison/representation on the CFS board
- Consider alternative options for CCC to obtain insurance.

ACTION: Anne & Bill will continue working with Dianne & make determination before CFS meeting in August.