

Corvallis Folklore Society

Minutes for Board Meeting on Jan 14, 2024

MEETING called to order at 2:10 pm

Announcement: Jason & Candace's baby arrived! Welcome "Cedar"

ATTENDING:

Board Members: Jason Schindler, Bill Pfender, Anne Smith, Van Fister, Chere Pereira, Dick Thies, Linda Herlihy, Denis White, Bill Hayden **Quorum (5+) MET.**

CFS members: Dave Rabinowitz, Frank Griswold, Mark Weiss. Community members: Bekki Levien, Steve Downey

FACILITATOR: Anne Smith

RECORDING secretary: Linda Herlihy

AGENDA: review and approve minutes

Minutes for Dec 3, 2023 Board Meeting approved

Officer Reports:

- Secretary (Anne) to continue in her role as Vice President while President (Jason) is on paternity leave. She is willing to continue in her role as secretary and delegate the minute-taking task to rotating board members. **The board should start actively looking for someone to assume the full duties of Secretary.**
- Treasurer (Van) profit-loss report:
 Snapshot summary from July 1, 2023 to Jan 14, 2024
 Total Income = \$19,387. Total Expense = \$22,362. Net Income = \$(2,975)
 Total Current Assets = \$63,938. Money Market Savings = \$2,003 Checking = \$61,935
 Van presented the CCF (Corvallis Celtic Festival) preliminary budget and noted that the Festival will double in size this year. Van will continue to be the treasurer for both CFS and CCF this year and recommends that next year the CCF should provide their own treasurer. Van also points out that he is entering his final year of treasurer duties and **the Board should begin actively looking for someone to fill the treasurer role.**

Board Issues

Webmaster search: The search for a Webmaster has successfully found Steve Downey, a member of our dance community with graphic design and webmaster experience. He has met with Frank Griswold (CFS member and retiring webmaster) and Bekki Levien a community member who has worked on the CFS webpage in the past. Steve has agreed to be our volunteer webmaster, and he was elected unanimously to a CFS Board position. Bekki has agreed to be available for future projects on a limited basis at an agreed upon hourly wage. Steve will be involved in helping to correct problems with the website as they reveal themselves as well as in overseeing the Board's desire to update the website, possibly including building an entirely new website. **Thank you and Welcome Steve!**

WEB Needs:

- **Organization:**

- There is a need to identify the members who have been helping with the Corvallis Folklore website and define their responsibilities. Those who have been helping to keep the website current (i.e. have web access) include: Jason, Dave R., Dick, Frank, Bekki, and Frank. **Action:** Current members with web access need to identify their specific responsibilities so that a “directory” can be assembled to help Steve in his overview of the Web functions. This can be done via email or shared document.
- There is a need to identify members willing to direct edits and/or updates to specific parts of the website. These people are folks who do not have web access, but will contact the appropriate person (see above). The goal is to have members from specific activity groups and specific web pages (i.e. “About CFS”) overseeing specific parts of the website to maintain accuracy and alignment with the rest of the website. **Action:** Members to self-select with help of Jason. A shared document will be created by ???
- **CFS Website “re-design”** starting the process...
 - All board members to search other Folklore Society website to find likes/dislikes. Keep in mind that mobile usage will be extremely important, so check out websites on your phone as well as other means, if you are not already doing so. Input will be shared via Board email and collated by Anne. **Action:** Share your ideas through email by **Jan 27** so Anne can collate them for discussion at next board meeting. (Could also be made available through a shared document.)

Committee Reports: Status & Needs

Membership:

Current paid-up members= 132 ; Total lapsed= 176 ; Lapsed 12 mo= 31; Lapsed 13-24 mo= 15

Linda proposed to send one-time letter to members with lapsed membership over 24 months to encourage re-joining. Memberplanet has continued to send bank transfers in a timely manner.

Best Cellar: Concerts going well: good attendance, lots of volunteers. Now offering a concert every month, and are able to cover costs.

Concerts: Chere will report on lights in storage at UU at next Board meeting.

Corvallis Celtic Festival (CCF): Programming to double this summer. Several fund-raising concerts scheduled ahead of July 2024 Festival.

Contradance: no updates, dances are not quite covering costs.

Corvallis Contra Weekend (CCW): No report. Possibly still room for more participants. CCW has not needed to advertise before, but may be necessary now.

Hoolyehs: Robust turnout for in person dances, have been able to cover costs and then some.

Local Folk: No report. **Action:** Anne to contact Stacy Henle

Newsletter: Dick continues to produce newsletter.

Song circle: Kurt is running a zoom song circle twice a month with occasional live meetings. There is also a local, very informal song circle that has emerged, but is not a part of CFS.

Other Business:

Sustainability Fair March 7, 2024. The theme this year is promoting the Arts. Bill H. would like to present a CFS table and others are interested in showcasing the folk arts. There will be a committee including Anne, Bill H., Denis, Mark, Jason and possibly Kurt to prepare for this event.

Next Meeting: Feb 3 or 4 based on email poll.

Facilitator: possibly Jason

Minute-taker: Bill H.

ADJOURNED: 4:09

Submitted by Linda Herlihy

Future Business (from previous minutes):

Member data base:

previous search protocol ([Data Spread Sheet](#))

Plan for the CFS 50th anniversary

Calendar of meetings:

2024 BOARD MEETING SCHEDULE:

on 1st weekend (Sat or Sun) of the month

Mar 2 or 3

April 6 or 7

May 4 or 5

June 1 or 2 Board plus Annual Member Meeting

July 6 or 7

Aug 3 or 4

Sept 7 or 8

Oct 5 or 6

Nov 2 or 3

Dec 7 or 8

GoogleDrive documents and folders (created by Jason)

CFS documents	CFS SocMedia	Contra Dance SocMedia
Agendas	Main CFS Facebook	Contra Linktree
Approved Minutes	Publicity	FB Contra Dance

<u>Reports</u>	<u>Promoting</u>	<u>FB carpool group</u>
<u>Treas.Reports</u> in 'CFS Boa Docs'	<u>Canva.com Invite</u>	<u>Canva.com Invite</u>
<u>Reports</u> in 'CFS Boa Docs'		
<u>CFS Active Policies</u>		